

AGREEMENT FOR PROVIDING TRANSPORTATION FOR STUDENTS OF DELHI PRIVATE SCHOOL - SHARJAH

This agreement is made on the -----/-----/----- between NAJMAT AL NAJAH SCHOOL BUS TRANSPORTATION (Hereafter referred to as NBT), PO BOX 3450, Sharjah, UAE and Mr./ Mrs. _____ Father / Mother (Hereafter referred to as PARENT) Of _____ (student) Reg-No _____ Grade _____ of _____ (Hereinafter referred to as SCHOOL)

The terms and conditions of this agreement will be effective from the first day of transport use to the last day of transport use in the school:

(A) Transport company's duties and responsibilities:

1. NBT shall provide the school transportation, whereby the student shall be picked up from the assigned pick-up point, dropped at the school and dropped back to the assigned drop off point, as agreed and accepted by the parent on the transport form. NBT may change the route/pickup/drop off points and timing to reorganize or for efficient services and notify the parents in advance.
2. GPS, RFID & CCTV tracking-monitoring security system is installed in all the NBT buses. The GPS tracking system and RFID device is in synchronous with the RFID card assigned to the students. This monitors the bus usage of the students.
3. NBT shall provide a suitable replacement for breakdown buses.
4. The trips schedule shall be observed as per the school timing.
5. Working days will be observed as stipulated by MoE / KHDA / SPEA directives for all private schools.
6. Bus drivers will be equipped with a communicating device and shall be strictly instructed not to use it while driving. Parents shall not contact drivers on their mobiles, unless during emergencies, so that the drivers are not distracted.
7. Drivers shall be decently dressed, with good conduct and knowledge of location assigned. All the drivers go thorough periodic training sessions related to the safety of the students.

(B) Parent's duties and responsibilities

1. The student riding the school bus must behave in a satisfactory manner, for the driver to remain alert to the driving hazards, ensuring the safety of the passengers in the bus.
2. It is the duty of the parents to be present at the pick-up and drop off points **before 5 minutes of the bus scheduled arrival time** to take the custody of the students. NBT will not be responsible in any manner, once the students are dropped off at the pickup / drop-off point. In the mornings If there is a delay from parent side and miss the bus, parent has to drop their children to the school, without holding the driver accountable.
3. In case, below grade 3, student escort is not present at the drop off point, the drivers are instructed to bring back the student to the school. The parents will be informed accordingly, to take back their ward from the school.
4. The student shall be **strictly allowed to travel** only on the bus route assigned to him/her. However, during emergency the usage of another bus route may be allowed upon the prior written approval from the school and NBT Transport officer.

5. In case of a change of a route, due to change in the residence or as requested by the parent, the parent should immediately inform NBT and get the RFID cards replaced, failing which, the student will not be allowed to use the bus for the new route. The NBT has the right to cancel the contract if the new address is outside the scope of the school transport service.
6. The damages in the bus, if found to occur due to the mishandling or willful damage by the student, the cost of which will be recovered from the parent.

(C) Transport fees:

1. The transport fees must be paid before the due dates mentioned, herein:

TRANSPORT FEES FOR THE ACADEMIC YEAR _____ / _____					
DPS - SHARJAH			TERM FEES (AED)		
Area	Emirate	Location	Term 1	Term 2	Term 3
1	SHARJAH	Al Nahda / National paints area / Al Zahia / University Hospital / Rolla / Buteena / Maysaloon / Al Quasimiya / Al Mahatta / King Faisal / Abu Shagarah / Al Taawun / Al Khan/ /Al Wahda / Al Majaz/ Buhaira Corniche.			
2	DUBAI	Al Qusais / Al Nahda 1 & 2 / (Muhaisnah-4 only) / New Wasl Village			
3	DUBAI	Bur Dubai / Karama / Oud Metha (Deira / Mamzar / Al Baraha / Hor Al Anz / Abu Hail / Jaffaliya / Mankhool (Limited area coverage)			
4	DUBAI	Rashidiya Metro / Al Warqa-1 / (Mirdiff- Limited Area) / Ghuroob / Shurooq / Samari Residence / Intl City / Al Warsan Village			
5	AJMAN	Ajman			
6	SHARJAH	Sharjah-Muweilah Commercial & School area only			
7	AJMAN-2				
PAYMENT DUE DATES FOR NEW ADMISSIONS			IMMEDIATELY UPON ADMISSION		
PAYMENT DUE DATES FOR REGULAR STUDENTS			1st Mar	1st Aug	1st Nov
LAST DATE OF PAYMENT			10th Mar	10th Aug	10th Nov
** The above fees are for the current academic year and subject to change and the difference will be collected, once approved by the concerned authority.					

Note1: AED 50 to be paid for RFID card annually.

Note2: Student will not be allowed to board the bus in case payment is not received before last date of payment (as mentioned above).

VAT OR ANY OTHER TAXES IF APPLICABLE ON TRANSPORT FEE SHALL BE CHARGED ADDITIONALLY ON THE TRANSPORT FEES.

2. The transport fees for each year shall be notified ahead of the start of the academic year at NBT website (www.nbt.ae) Parents are advised to go through and check the same. Once the student starts using the bus in the beginning of Term – 1, it shall be deemed that the parent has accepted the fee for the academic year as notified in www.nbt.ae.
3. In case of fee default, after 3 reminders vide SMS/ E mail / Telephone calls the student will not be permitted to board the bus and NBT will be compelled to de-activate RFID card of the student. Once this card is deactivated, we won't be able to track the student. In such cases parents will be solely responsible for the safety of the student and ASB shall not be held responsible in any manner whatsoever.

4. No student is allowed to travel in the bus without payment of transport fees. If student has used bus service during anytime of the school term, full term transport fee will be charged.
5. NBT will not pickup defaulting student from residence pick up point to school and/or will not drop from school to residence drop off point. If a fee defaulting student uses the NBT bus come to school, the student shall not be transported back from school to residence drop off pick up point by the NBT bus. In such case, it will be the responsibility of the parent to take care of their ward's transportation.
6. The transport fee may be remitted through Cash or Cheque at NBT cash counter at the school or online transfers through ADCB & ENBD banks, **SKIPLY mobile application**. (Refer www.nbt.ae for details) **Cash/cheques should not be deposited at bank's teller counters, which shall attract bank charges to the account of the parent, which parent agrees to pay.**
7. Dishonored cheques will attract a charge of Dhs. 200, without prejudice to our rights of legal recourse.
8. Parents should avoid sending cash or cheque with student or the driver / attendant of the bus. NBT shall not be responsible for any mishandling/misplacement of cash or cheque in such cases.
9. Once the RFID card has been issued and the bus/seat allocation has been done, the transport fee is payable, irrespective of the usage or non-usage of the bus service.
10. Own transport students are not allowed to use the bus. However, if NBT finds out that the own transport student is travelling in the bus, the student will be immediately disallowed, and the transport fees shall be recovered from the parent, as per NBT fee charge policy.

Fee charge policy for partial usage in case of new admission during midterm

PERIOD OF BUS USAGE	FEES CHARGEABLE
For period of Less than two weeks	fees chargeable for one month
For period between two weeks and one month	fees chargeable for two months fees
For period exceeding one month	Fees chargeable for three months

- a) Change in pickup or drop-off point at the beginning of the term or at any time during the academic year will attract administration charges of Dhs. 100. However, this change will be subject to the seat availability and if the new change is within our logistics route plan.
- b) For the purpose of bus usage, period means calendar period means, which includes holidays and weekends.

(D) Sibling Discount:

- a) Sibling discount for the 4th child – 25% of the transport fees.
- b) Parents of the fourth Child must contact Transport Desk of NBT at School, to apply for discount, along with the duly filled application form. ([Click here for the sibling discount form](#)) The discount (if any, as approved) shall be applicable only if parent pay full years fee for all siblings before due date of Term 1 as under:

- Term 1 Fee - by **cash or cheque 1st March 20-----**
- Term 2 Fee - by a **PDC dated 1st August 20-----**
- Term 3 Fee- by a **PDC dated 1st November 20-----**

(E) Transport Cancellation Policy:

It is mandatory for the students to give a 3 (three) months' notice (with payment of fee) to NBT Transport desk, if they wish to discontinue the usage of school transport at any time during the academic year (April - March).

If the bus usages are discontinued without written notice, then it will be deemed that the student continues to use the bus services, irrespective of actual usage.

This also applies to the fee defaulter of that particular term.

The above terms and conditions have been read, understood, agreed, and accepted by the parent &NBT.

Parent's Signature

Authorized signatory - NBT

Name : -----

Mobile Number (Father) : -----

Mobile Number (Mother) : -----

Residence Tel No -----

E Mail : -----